SASKATOON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS INC. **Auditor's Report Financial Statements December 31, 2013** Jensen Stromberg

CHARTERED ACCOUNTANTS



INDEPENDENT AUDITOR'S REPORT

Bill Jensen, C.A. Prof. Corp.

Jeff StrombeTg the Board of Directors of Saskatoon Society for the Prevention of Cruelty to Animals Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Saskatoon Society for the Prevention of Cruelty to Animals Inc., which comprise the statement of financial position as at December 31, 2013 and the statements of revenues, expenditures and fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Saskatoon Society for the Prevention of Cruelty to Animals Inc. derives revenue from donations (including those pertaining to gaming receipts), the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Saskatoon Society for the Prevention of Cruelty to Animals Inc.. Therefore, we were not able to determine whether any adjustments might be necessary to donations, excess of revenues over expenditures, and cash flow from operations for the year ended December 31, 2013, current assets as at December 31, 2013, and net assets as at December 31, 2012 and December 31, 2013.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Saskatoon Society for the Prevention of Cruelty to Animals Inc. as at December 31, 2013, and the results of its financial activities, change in its net financial assets, and change in its financial position for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Saskatoon, Saskatchewan April 17, 2014

Chartered Accountants

STATEMENT OF FINANCIAL POSITION

December 31, 2013

with comparative figures for 2012

	Operating <u>Fund</u>	Capital <u>Fund</u>	Restricted <u>Funds</u>	Total 2013	Total <u>2012</u>
ASSETS					
Current assets: Cash and short-term investments Accounts receivable (Note 2) Inventory Interfund balances (Note 3) Prepaid expenses Total current assets	\$ 164,905 26,802 44,088 (32,361) 5,316 208,750	-	63,651 32,361 96,012	228,556 26,802 44,088 5,316 304,762	117,979 11,943 22,412 5,786
Long-term investments (Note 4) Capital assets (Note 5)	112,279	127,174	948,049	1,060,328 _127,174	999,996 <u>142,613</u>
	\$_321,029	127,174	1,044,061	1,492,264	1,300,729
LIABILITIES AND FUND BALANCE	<u>s</u>				
Current liabilities: Accounts payable Wages payable Spay and neuter deposit liability Deferred revenue	\$ 33,691 21,096 12,947	- - -		33,691 21,096 12,947	39,742 19,250 9,477 42,301
Total current liabilities	67,734	<u>.</u>	## #	67,734	110,770
Fund Balances: Invested in capital assets Externally restricted (Note 6) Unrestricted	253,295	127,174	1,044,061	127,174 1,044,061 _253,295	142,613 960,515 86,831
Total fund balances	253,295	127,174	1,044,061	1,424,530	1,189,959
	\$ <u>321,029</u>	127,174	1,044,061	1,492,264	1,300,729

APPROVED ON BEHALF OF THE BOARD:

Director Director



STATEMENT OF REVENUES AND EXPENDITURES

Year ended December 31, 2013

with comparative figures for 2012

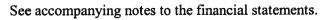
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	Operating <u>Fund</u>	Capital <u>Fund</u>	Restricted <u>Funds</u>	Total <u>2013</u>	Total <u>2012</u>
Revenues:					
Shelter operations (Schedule 1)					
Programs and services	\$ 292,659	-	:=:	292,659	278,678
Store	8,451	-	12 44 5	8,451	12,182
Interest	8,005	4:	840	8,005	3,657
Funded services (Schedule 2)	,			-,	,
City of Saskatoon:					
Pound services	369,907	18	35	369,907	363,344
Grant	142,679	1 ×	3 ⊞ ∮	142,679	140,147
Fundraising operations (Schedule 3)	,			,	,
Donor contributions	449,073	120	19 4 1	449,073	377,220
Fundraisers	159,910	18	\$ * :	159,910	146,608
Gaming	<u> </u>		103,123	103,123	112,718
In trust (Schedule 4)			,	, , , , ,	,
In trust - city	33,638	19	**	33,638	39,855
Ray Duerr fund investment revenue	,			,	,
(loss)	49	500	64,857	64,857	32,232
Loss on disposal of capital assets		74			(18,204)
•	1,464,322	740	167,980	1,632,302	1,488,437
Expenditures:			,	, ,	•
Shelter operations (Schedule 1)					
Programs and services	107,160	22		107,160	126,107
Store	5,062	3=1	200	5,062	6,437
Facility	69,496	(=)	7 = 7	69,496	68,613
Health wing	90,669		3=1	90,669	108,927
Administration	79,710	34	520	79,710	77,919
Payroll	372,329		-	372,329	392,320
Funded services (Schedule 2)				•	,
Pound	319,979	8=		319,979	343,030
Investigative services	158,596	12	-	158,596	159,677
Fundraising (Schedule 3)				•	,
Fundraising and planned giving	14,310	16 4	340	14,310	8,742
Fundraisers	74,530	9.	S=3	74,530	80,938
Gaming	92	-	38,646	38,646	40,586
In trust (Schedule 4)				•	
In trust - city	36,785	324	-	36,785	40,825
Ray Duerr fund bank charges	S#	9 <u>2</u> 5	9	9	140
Capital fund					
Amortization	920	30,450	-	30,450	31,830
Interest on capital lease obligation	(#)				988
-	1,328,626	30,450	38,655	1,397,731	1,486,939
Excess (deficiency) of revenues over					
expenditures	\$ <u>135,696</u>	(30,450)	129,325	234,571	1,498



STATEMENT OF FUND BALANCES

Year ended December 31, 2013 with comparative figures for 2012

	Operating <u>Fund</u>	Capital <u>Fund</u>	Restricted <u>Fund</u>	<u>2013</u>	<u>2012</u>
Fund balances, beginning of year	\$ 86,831	142,613	960,515	1,189,959	1,188,461
Excess (deficiency) of revenues over expenditures Interfund transfers (Note 6)	135,696 30,768	(30,450) 15,011	129,325 (45,779)	234,571	1,498
Fund balances, end of year	\$ 253,295	127,174	1,044,061	1,424,530	1,189,959





STATEMENT OF CASH FLOWS

Year ended December 31, 2013 with comparative figures for 2012

				Restricted	Funds		
	C	perating <u>Fund</u>	Capital <u>Fund</u>	Ray Duerr Memorial <u>Fund</u>	Raffle and Lottery <u>Fund</u>	Total 2013	Total 2012
Cash provided by (used in):							
Operating activities:							
Excess (deficiency) of revenues over							
expenditures	\$	135,696	(30,450)	64,848	64,477	234,571	1,498
Items not involving an outlay of cash: Amortization		_	30,450	_	_	30,450	31,830
Loss on disposal of capital assets	-				<u> </u>	=	18,204
		135,696	*	64,848	64,477	265,021	51,532
Changes in non-cash working capital:							
Accounts receivable		(14,859)	*	- T	22	(14,859)	1,469
Inventories		(21,676)	3 401	:00	· ·	(21,676)	15,058
Prepaid expenses		470	(#2)			470 (6,051)	991 16,636
Accounts payable		(6,051)		;=\(\)	-	1,846	1,073
Wages payable Spay and neuter deposit liability		1,846 3,470	-	_		3,470	(9,306)
Deferred revenue		(42,301)		-	9 2 71	(42,301)	42,301
Interfund transfers		30,768	15,011	1,960	(47,739)	₽ ₹	-
Interfund balances	_	27,471		(27,471)			
	_	114,834	15,011	39,337	16,738	185,920	119,754
Investing activities:							
Additions to capital assets		± ⊕ 0	(15,011)	3 0 .5	:=:	(15,011)	(41,908)
Proceeds on disposal of capital assets		S.= 5	-		-	· · · · · · · · · · · · · · · · · · ·	24,368
Long-term investments	_	4,361		(64,693)		(60,332)	(155,429)
7.6.F	_	4,361	(15,011)	(64,693)		(75,343)	(172,969)
Financing activities:							
Increase (decrease) in capital lease					100		(37,973)
obligation	-			<u>-</u>			
Net change in cash during the year		119,195	-	(25,356)	16,738	110,577	(91,188)
Cash position, beginning of year	_	45,710		38,044	34,225	117,979	209,167
Cash position, end of year	\$_	164,905	=	12,688	50,963	228,556	117,979

Cash position consists of cash in bank, less outstanding cheques, plus short-term investments.



NOTES TO THE FINANCIAL STATEMENTS

December 31, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(a) Fund Accounting

The accounts of the Society are maintained in accordance with the principles of fund accounting. For financial reporting purposes, accounts with similar characteristics have been combined into the following major funds:

(i) Operating Fund

The operating fund accounts for the Society's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

(ii) Capital Fund

The capital fund reports the assets, liabilities, revenues and expenses related to the Society's capital assets. Expenses consist primarily of amortization or loss on disposition of capital assets.

(iii) Restricted Funds

The restricted funds consist of two funds: the Ray Duerr Memorial Fund and the Raffle and Lottery Fund.

The Ray Duerr Fund accumulates capital from legacies, bequests, memorials and special donations. Any appropriations from the original contributions to this fund must be authorized by the Society's membership according to Society Bylaw 20.2. Investment income earned on these contributions is recognized as revenue of the Ray Duerr Fund and any appropriations of these earnings must be authorized by the Society's Board of Directors.

The Raffle and Lottery Fund accumulates and disperses the revenue from raffle and lottery activities as dictated by the applications for lottery licensing filed with the Saskatchewan Liquor and Gaming Commission.



NOTES TO THE FINANCIAL STATEMENTS

December 31, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(b) Revenue

The Society follows the restricted fund method of accounting for contributions.

Unrestricted contributions are recognized as revenue in the operating fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Pledges are not recorded in the records of the society until received.

Restricted contributions related to general operations are recognized as revenue of the operating fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Donations of materials and services are recorded at fair market value when received if the amount can be reasonably estimated. These donations are disclosed in the financial statements as "Donations-in-kind".

Unrealized gains and losses on held-for-trading financial assets are included in investment income and recognized as revenue in the Statement of Revenues and Expenditures.

(c) Inventory

Inventory is carried at the lesser of cost and net realizable value. Cost is determined using the first in, first out method.

(d) Capital Assets

Capital assets are recorded at cost. Amortization is calculated using the following annual rates and methods and is designed to amortize the assets over their useful lives:

Furniture and fixtures	20%	- declining balance
Automotive equipment	30%	- declining balance
Cyr Park Improvements	10%	- declining balance
Computer hardware	25%	- declining balance
Computer software	100%	- declining balance
Equipment under capital lease	20%	- straight line

In the year of acquisition, amortization is taken at one-half of the above rates.

(e) Measurement Uncertainty

The preparation of the financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.



NOTES TO THE FINANCIAL STATEMENTS

December 31, 2013

2. ACCOUNTS RECEIVABLE

	<u>2013</u>	<u>2012</u>
Paypal	\$ 6,195	5,294
Trade payables	16,194	3,100
Goods and Services Tax rebate	 4,413	3.549
	\$ 26,802	11,943

3. INTERFUND BALANCES

The balance represents amounts owing from one fund to another and generally represents the 50% of the bequest revenue recognized in the Operating Fund which is to be transferred to the Ray Duerr Fund.

	<u>2013</u>	<u>2012</u>
Opening balance Money transferred during year 50% of bequest revenue	4,890 27,471	40,732 (40,732) 4,900
Closing balance	\$32,361	4,900
4. LONG TERM INVESTMENTS		
	<u>2013</u>	<u>2012</u>
Operating Fund:		
Credential Securities, (Cost equals market value) Investors Group, (Cost: \$10,000) Total operating fund	\$ 112,279 	106,312 10,328 116,640
Ray Duerr Fund: Credential Securities, (Cost equals market value) Saskatoon Community Foundation, (Cost: \$154,249) TD Canada Trust, (Cost equals market value) Accrued interest receivable Total Ray Duerr fund	669,326 205,280 73,443 ——————————————————————————————————	617,390 187,092 72,074 6,800 883,356



NOTES TO THE FINANCIAL STATEMENTS

December 31, 2013

5. CAPITAL ASSETS

		<u>2013</u>			<u>2012</u>
		Cost	Accumulated Amortization	Net <u>Book Value</u>	Net <u>Book Value</u>
Furniture and fixtures	\$	402,270	308,839	93,431	104,931
Automotive equipment		86,859	75,613	11,246	16,066
Cyr Park improvements		26,226	10,301	15,925	14,137
Computer hardware		31,107	24,535	6,572	7,479
Computer software	-	9,411	9,411		·
	\$	555,873	428,699	127,174	142,613

6. INTERFUND TRANSFERS AND EXTERNALLY RESTRICTED FUNDS

During 2013, a net of \$15,011 from the Operating Fund was transferred to the Capital Fund to fund the cash outlays of net capital asset acquisitions. \$47,739 was transferred from the Raffle and Lottery Fund to the Operating Fund to fund eligible expenditures under Saskatchewan Liquor and Gaming lottery applications and as designated by the auxiliary (emergency vet fund and the Second Chance club). \$27,471 was transferred from the Operating Fund to the Ray Duerr fund representing 50% of bequest and legacy donations received during 2013 and \$25,511 was transferred from the Ray Duerr fund to the Operating Fund as proceeds from the closure of a Ray Duerr bank account to the general bank account, resulting in a net transfer of \$1,960 from the Operating Fund to the Ray Duerr Fund for 2013.

The externally restricted fund balances are as follows:

		Ray Duerr Memorial	Raffle and Lottery		
	•	Fund	<u>Fund</u>	<u>2013</u>	<u> 2012</u>
Fund balances, beginning of					
year	\$	926,289	34,225	960,514	944,911
Revenues		64,857	103,123	167,980	144,950
Expenditures		(9)	(38,646)	(38,655)	(40,586)
Interfund transfers	-	1,960	(47,739)	(45,779)	(88,761)
Fund balances, end of year	\$	993,097	50,963	1,044,060	960,514



NOTES TO THE FINANCIAL STATEMENTS

December 31, 2013

7. LEASE COMMITMENTS

The Society has operating lease commitments for building rental, for telecommunications equipment and for office equipment. Minimum annual payments for the next five (5) years are as follows:

2014	\$ 14,495
2015	13,495
2016	11,184
2017	10,874
2018	5,487



SCHEDULE OF SHELTER OPERATIONS

Year ended December 31, 2013 with comparative figures for 2012

		<u>2013</u>	2012
Revenues:			
Programs and services			
Adoptions	\$	70,275	54,009
Shelter services		120,894	117,470
Spay and neuter		<u>101,490</u>	107,199
Total programs and services		292,659	278,678
Store		8,451	12,182
Interest	-	8,005	3.657
		309,115	294,517
Expenditures:			
Programs and Services			
Adoptions		2,735	1,450
Education awareness		1,504	:=
Humane education		33	671
Marketing and promotions		11,602	17,533
Shelter services		10,428	14,900
Spay and neuter		78,576	86,938
Volunteer and foster care program	_	2,282	4,615
Total programs and services		107,160	126,107
Store		5,062	6,437
Facility			
Contracts		13,293	13,293
Repair and maintenance		20,854	18,967
Utilities		28,086	27,027
Vehicles	8-	7,263	9,326
Total facility		69,496	68,613
Health wing			
Animal supplies		29,309	36,139
Office supplies		2,853	2,179
Veterinary	() -	58,507	70,609
Total health wing		90,669	108,927

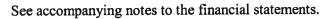
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SCHEDULE OF SHELTER OPERATIONS

Year ended December 31, 2013 with comparative figures for 2012

	<u>2013</u>	<u>2012</u>
(continued)		
Administration		
Accounting and audit	12,020	11,156
Bank charges	16,266	14,471
Repair and maintenance	1,315	2,613
Insurance	4,298	5,056
Meetings	15,587	12,114
Miscellaneous	4,204	4,816
Office supplies	16,442	12,223
Postage and courier	1,790	8,612
Telephone	7,008	6,858
Website development	780	
Total administration	79,710	77,919
Payroll	372,329	392,320
	724,426	780,323
Deficiency of revenues over expenditures	\$(415,311)	(485,806)





SCHEDULE OF FUNDED SERVICES

Year ended December 31, 2013 with comparative figures for 2012

2012 2013 Revenues: City of Saskatoon 363,344 \$ 369,907 Pound services 142,679 140,147 Grant 503,491 512,586 **Expenditures**: Pound 3,172 2,964 Answering service 11,658 18,735 Repair and maintenance 18,995 24,251 Animal supplies 2,948 2,273 Bad debt 2,774 2,843 Contracts 20,191 18,940 Office 224,853 211,538 Payroll 22,311 21,714 Utilities 2,003 2,553 Vehicles 26,498 21,795 Veterinary 343,030 319,979 **Total Pound** Investigative services 12,477 10,556 Animal care 210 Equipment 254 298 Meetings and travel 3,424 Office supplies 13,542 11,535 Allocated costs (utilities, maintenance and office) 123,298 120,567 3,543 3,380 Telephone 8,880 6,309 Vehicles 159,677 158,596 Total investigative services 502,707 478,575 784 34,011 Excess (deficiency) of revenue over expenditures



SCHEDULE OF FUNDRAISING OPERATIONS

Year ended December 31, 2013

with comparative figures for 2012

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	<u>Unrestricted</u>	Restricted	Total <u>2013</u>	Total <u>2012</u>
Revenues:				
Donor contributions				
General	\$ 242,465		242,465	216,622
Legacies and bequests	54,943	:=:	54,943	9,800
In kind	116,381	-	116,381	126,290
Memorial	14,581	© ≟	14,581	16,902
Second chance	17,518	∃ -	17,518	3,977
Memberships	3,185		3,185	3,629
Total donor contributions	449,073	8	449,073	377,220
Fundraisers				
Campaign fundraising	54,077	9. 7 5	54,077	53,597
Events and activities	105,283	()€	105,283	87,384
Auxilliary	550		550	5,627
Total fundraisers	159,910	-	159,910	146,608
Gaming				
Countdown to Christmas	-	28,649	28,649	31,365
Spring lottery	<u>~</u>	29,615	29,615	30,535
Fall lottery	-	31,320	31,320	32,625
Lotteries Grant		13,539	13,539	18,193
Total gaming		103,123	103,123	112,718
	608,983	103,123	712,106	636,546
Expenditures:				
Fundraising and planned giving				
Computers	1,422	-	1,422	2,512
Office supplies	12,888		12,888	6,230
Total fundraising and planned giving	14,310	¥	14,310	8,742
Fundraisers				
Campaigns	1,744	<u></u>	1,744	10,405
Events and activities	<u>72,786</u>		72,786	70,533
Total fundraisers	74,530	-	74,530	80,938
Gaming *			2008.7502098800	104047641
Countdown to Christmas	30	13,068	13,068	13,252
Fall lottery	₩ .0	12,709	12,709	13,769
Spring lottery		12,869	12,869	13,565
Total gaming		38,646	38,646	40,586
	<u>88,840</u>	38,646	127,486	130,266
Excess of revenues over expenses	\$520,143	64,477	584,620	506,280



SCHEDULE OF IN-TRUST RECEIPTS

Year ended December 31, 2013 with comparative figures for 2012

	<u>2013</u>	<u>2012</u>	
Revenues:			
In trust - city			
Licenses	\$ 22,325	24,255	
Pound fees	11,313	15,600	
Total in trust - city	33,638	39,855	
In trust - shelter			
	33,638	39,855	
Expenditures:			
In trust - city			
Licenses	22,285	24,425	
Pound fees	14,500	16,400	
Total in trust - city	36,785	40,825	
In trust - shelter			
	36,785	40,825	
Excess (deficiency) of revenues over expenditures	\$(3,147)	(970)	

