



Director of Development

About the SPCA:

The Saskatoon Society for the Prevention of Cruelty to Animals (SPCA) a not-for-profit organization with the vision of building a compassionate community where all animals are valued and respected. We are currently undergoing transformational change and are seeking an organized and motivated individual to join our leadership team.

About the Position:

Reporting to the Executive Director, the Director of Development is responsible for strengthening our relationship with stakeholders and building long-term financial sustainability. Broadly speaking, this includes branding and communications, fund development, and stakeholder engagement. The Director of Development's core function is to connect the SPCA with our supporters, find new and innovative ways to tell our story, and drive success through strategic partnerships.

Desired Qualifications:

The successful candidate will have a proven track record in fund development, communications, community engagement, and organizational leadership. Experience with CRM databases (Donor Perfect) and broad technical competency is essential. The successful candidate will have experience managing and motivating a small team and have a natural ability to build strong relationships with the public. Special consideration will be given to candidates who have experience participating in capital campaigns.

Principal Accountabilities:

Management

- Develop, direct, and monitor multiple development initiatives
- Guide and manage the Community Engagement team
- Integrate and engender a donor-centered philosophy across the organization
- As a member of the management team, assist in guiding the organization towards success

Fund Development

- Oversee multiple initiatives, including but not limited to grant writing, seasonal programming, partnership development, community & donor engagement, and event planning
- Conduct annual reviews of development initiatives and identify areas for improvement
- Maintain strong relationships both internally and externally
- Assist in the launch and execution of a major capital campaign

Communications

- Develop and produce strategic communication initiatives
- Maximize desired outcomes by allocating resources effectively across multiple mediums
- Develop and distribute high quality reporting to stakeholders and SPCA members
- Ensure all communications uphold and represent the organization's vision and values
- Create a strong and recognizable brand presence in the community and beyond

Reporting

- Develop benchmarks for success and report monthly to the Executive Director
- Develop comprehensive annual reports for members and stakeholders
- Monitor and uphold reporting obligations to granting organizations and other donors

Budgeting

- Assist in the development of the annual budget

Salary commensurate with experience.

Interested applicants are asked to submit credentials along with references and salary expectations to careers@saskatoonspca.com. Only those selected for interviews will be contacted.